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**I N D I A N A P R O F E S S I O N A L S T A N D A R D S B O A R D**

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**Memorandum**

**TO:** Members, Indiana Professional Standards Board Executive Committee

**FROM:** Joseph Weaver, Chair, Executive Committee

**DATE:** September 17, 2002

**SUBJECT:** Minutes of June 18, 2002 Executive Committee Meeting

The Executive Committee of the Indiana Professional Standards Board (IPSB) met on June 18, 2002, in the conference room of the IPSB offices.

Committee members present included John Marsteller, Anne Moudy, Roy Weaver, Steve Yager, and Joe Weaver

Staff members present included Marie Theobald, Shawn Sriver, Philip McGovern, and Judy Miller

Other individuals in attendance included Judy Briganti, and Marilyn Edwards

**I. Call to Order**

The meeting was called to order by Steve Yager at 7:08 p.m.

**II. Approval of Agenda**

Agenda was approved by unanimous consent.

**III. Approval of Minutes**

Ms. Moudy moves and Dr. Weaver seconded the motion to approve the minutes of April 23, 2002, after the changes recommended by the committee were made. Motion carried unanimously.

**IV. Comments from the Chair**

Mr. Weaver discussed recent events that may cause problems with his voice during the meeting.

**V. Comments from the Executive Director**

Dr. Theobald had no comments.

## **VI. Formal Adoption of Addendum to Standards**

Dr. Theobald explained the historical background regarding the separate adoption of the standards and their addenda. The content of each standard is located in the addenda to the standards. Ms. Moudy asked questions for clarification. Dr. Weaver asked for clarification regarding the impact on their Unit Assessment Systems (UAS). The Executive Committee decided by consensus to refer the issue for review by the Teacher Education Committee on the impact on the UAS.

## **VII. Bilingual/Bicultural Education**

Ms. Moudy explained the Licensure Review Committee recommendation, Executive Committee Agenda Item VII. The recommendation of the Licensure Review Committee was that the Executive Committee recommend to the Board that Bilingual/Bicultural Education be added to the Licensure Framework and that the Standards Committee form an advisory group to draft the Standards. Dr. Yager seconded the motion. Motion carried unanimously.

## **VIII. Middle School/Junior High Issues**

Ms. Moudy explained the Licensure Review Committee recommendation, Executive Committee Agenda Item VIII. The recommendation was that a change be made in the comment section of the Early Adolescence Generalist in the *Licensure Framework*, and that the Executive Committee recommend to the full Board to change the Social Studies section of the *Licensure Framework*. The motion was seconded by Dr. Yager. Motion carried unanimously.

## **IX. Substitute Rule**

Mr. Sriver explained the need for the separate rule currently in the promulgation process. Mr. Sriver explained the options of either calling a special Board meeting or to extend the expiration date of the. Dr. Yager moved and Mr. Marsteller seconded a motion that staff extend the substitute license expiration date until June 30, 2003. Motion carried unanimously.

## **X. Elementary specialty area assignment code**

Mr. Sriver explained the historical documents provided as information to the Executive Committee. Ms. Moudy explained the discussions of the Licensure Review Committee. The consensus of the committee was that the issue not be pursued unless brought forward by a stakeholder group.

## **XI. Memo to pay mentors-**

Dr. Theobald explained that the best estimate that the current year's pay out is \$1,739,700 for the pay out for 2001-2002. Funds to pay mentors for the 2002-2003 academic year would be the remainder of the \$3.4 million allocated in the biennial budget.

Ms. Moudy moved to pay \$600 to all enrolled mentors of beginning teachers enrolled by October 1 and for those enrolled after October 1 to divide the available monies with a reduced payment if necessary. This motion was seconded by Mr. Marsteller. Mr. Marsteller moved to amend the motion so that all mentors would get \$600, but those submitted after the October 1 deadline would receive payment at a later date. This amendment was seconded by Ms Moudy. The committee emphasized that this decision was only for the 2002-2003 academic year. Amendment was passed unanimously. Motion as amended was passed unanimously.

## **XI. Final Comments**

In response to questions, Dr. Theobald provided updates regarding staff changes in the agency.

Dr. Weaver moved that the Executive Committee thank Dr. Yager for his work with the Board and the Executive Committee. Ms. Moudy seconded the motion. Motion passed unanimously.

## **XII. Adjournment**

The meeting adjourned at 9:06 p.m.